



VISION 2020 FISCAL RESOURCES TASK GROUP
Meeting Minutes 7:30 PM 9_22_16
Senior Center First Floor Conference Room

ATTENDEES: Gordon Jamieson (Co-Chair), David Gabarino (Co-Chair), Heather Remoff, Brian Hasbrouck, Pete Howard (Secretary);

Meeting focused on reviewing a list of possible projects developed over the past years as compiled by Gordon. Some had been considered before, others were new. Group consensus on priorities was reached as recorded below.

WORK ON THIS FALL:

Invite the Contributory Retirement Board administrator to attend a meeting. We would like the CRB to provide Town Meeting with an annual report with contents TBD. We think the CRB, when dealing with health insurance investments, should invite a representative of the School Department to participate.

WORK ON THIS WINTER:

Town Financial and Organizational Educational Materials: Develop and share with community. Method TBD but might include developing a series of monthly/quarterly columns in the Advocate; Town Hall Seminar Series, etc.

Work with assessors, comptroller, perhaps other town offices. Objective: Standardize & consolidate their annual reports, online materials and financial plan so that online materials represent unified set of source documentation.

WORK ON THIS SPRING:

Review Financial Plan, Open Checkbook, Visual Budget to see if our suggestions have been incorporated; and whether we have additional suggestions. Meet w/ Deputy Town Manager to share findings/recommendations.

Consider the commercial & non-profit recycling program. Should the users pay a fee?

Investigate the management of charitable trust funds and 'misc. revolving' funds

Review progress on the Town's long term plan

WORK ON NEXT YEAR:

Electronic Funds Transfer: Follow up on progress by Treasurer on adding this service

Consider whether key financial officers should be appointed rather than elected.

Inquire whether the fire department "fire cards" serve all parts of Arlington equally.

Meet with chairs of FinCom & Capital Planning to discuss reappointment process for committee members

NEXT MEETING: Oct 20, 2016

Meetings monthly - 3rd Thursdays 7:30 PM - Usually in Senior Center